

Invitations can be submitted to the Ministry of Foreign Affairs by:

- a) juridical persons registered in Armenia;
- b) authorities of Armenia and diplomatic representations or international organizations or their representatives (physical persons submit invitation to the Passport and Visa Department of the Police).

1. The invitation must be written on the official blank of the inviting organization, must be sealed and signed by the head of the organization (if inviting for the first time, copies of the charter of the organization and its certificate of state registration must be attached).

2. The invitation must contain the state registration code of the inviting organization.

3. The invitation must contain information on the dates and times (single, multiple) of arrival and departure, the place of issuance of the visa.

4. The necessary data on the invited person (must be filled in the order below):

- a. TYPE OF PASSPORT;
- b. PASSPORT'S SERIAL NUMBER;
- c. PASSPORT GIVEN BY*;
- d. DATES OF THE ISSUANCE AND THE VALIDITY OF THE PASSPORT;
- e. CITIZENSHIP;
- f. TELEPHONE NUMBER*;
- g. OCCUPATION;
- h. SEX;
- i. SURNAME;
- j. NAME;
- k. SECOND NAME*;
- l. DATE OF BIRTH (dd, mm, yyyy);
- m. PLACE OF BIRTH (STATE, REGION, CITY);
- n. ADDRESS (STATE, REGION, CITY);
- o. NATIONALITY*.

5. All the data must be filled in Roman alphabet and capitalized.

6. The state due of each invitation is 5000 drams, that must be submitted to the bank account No. 900005162129 and the receipt must be submitted with the invitation.

*not obligatory